# Donation Form

<table>
<thead>
<tr>
<th>Name (Individual Donor or Organization Contact)</th>
<th>Tel.</th>
<th>Email</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Organization Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

## Donation Information

**Donor’s Stated Value of Item(s)**

*The donor must obtain a qualified appraisal if the value of the in-kind donation exceeds $5,000 per Internal Revenue Service regulations. The appraisal must accompany this form.*

**Description of Item(s):**

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

## Maintenance Requirements:

__________________________________________________________________________________

__________________________________________________________________________________

## Space Needs:

__________________________________________________________________________________

__________________________________________________________________________________

## Attachments:

- [ ] Appraisal
- [ ] Registration (e.g., vehicle)
- [ ] Bill of Sale
- [ ] Maintenance Agreement
- [ ] Other____________________________

A letter of acceptance will be sent to the donor acknowledging the receipt of their donation.

All donations to The Artlands Creative are tax deductible as we are a 501(c)(3) nonprofit organization, EIN 46-5257168